

**OREGON STATE UNIVERSITY STUDENT CHAPTER
OF THE SOCIETY OF WOOD SCIENCE AND
TECHNOLOGY/FOREST PRODUCTS SOCIETY CONSTITUTION**

Adopted March 28, 2016

**ARTICLE I
NAME**

The official name of this organization shall be the Oregon State University Student Chapter of the Society of Wood Science and Technology/Forest Products Society. The common name of this organization shall be Forest Utilization Society. The official abbreviation shall be OSU-FUSE.

**ARTICLE II
PURPOSE**

- A. To foster connections between students and professionals in the forest products/renewable materials industry and other related departments at Oregon State University.
- B. To explore renewable materials-related educational opportunities outside the University.
- C. To broaden student perspectives by engaging speakers and developing educational programs which are informative and entertaining.
- D. To promote acquaintance and camaraderie between students, staff, and faculty within the College of Forestry.
- E. To volunteer for community and/or the College of Forestry when appropriate.

**ARTICLE III
LOCATION AND GOVERNMENT**

- A. The location of this organization will be Oregon State University.
- B. The organization will be governed by this Constitution.
- C. The sponsoring unit of this organization is the College of Forestry, but the club is closely associated with the Department of Wood Science and Engineering.

- D. All issues related to governance, membership, and activities will be decided at scheduled meetings by a majority vote of the membership present. No voting will be allowed if fewer than 5 members are present.
1. In cases of removing Officers or members, these will be voted on by the Officers and will be decided by a majority vote.

ARTICLE IV MEMBERSHIP

- A. Membership categories shall be the following:
1. Active members will be composed entirely of graduate and undergraduate students at Oregon State University.
 - a. Active members are those who participate in at least 2 club meetings and/or activities per term (summer term excluded)
 2. Inactive members will be asked to terminate their membership or become active members within the next term.
 3. No dues are required for club membership. Optional membership in national societies may require dues.
- B. Qualifications for membership:
1. Must be a full or part-time student at Oregon State University.
 2. General members and elected Officers are expected to follow the organization's guidelines and conduct themselves in a way that reflects the club well
- C. Membership selection procedure:
1. Any student can become a member.
 2. A student applies for membership by attending at least one regularly scheduled meeting during which they provide their name and ONID email on the meeting attendance sheet. All memberships expire at the end of the spring term.
- D. Method of Removing Officers and Members
1. If a situation arises where any member disregarded any club guideline or broke state or federal law in a way that threatened OSU-FUSE or its members, the individual will be eligible to be removed from the club.
 - a. If the issue involved is relatively minor, they may only be given a warning.
 - b. More serious situations will warrant a meeting with the Officers and possible removal from the club.
 2. An email notice will be sent to the individual scheduling a time to meet with the Officers where the individual will have a chance to defend himself or herself.
 3. Removal of members or Officers will be decided by a majority vote of the Officers.

ARTICLE V

OFFICERS

- A. All executive powers of the Oregon State University Student Chapter of the Society of Wood Science and Technology/Forest Product Society shall be vested in a President, Vice President, Secretary, Treasurer, and Social Chair. These Officers will be elected during Winter term by a majority vote of the members in attendance at the last meeting of the academic school year's winter term. New Officers assume their position in Spring term. Each Officer shall serve a term of one year.
- B. Duties and Powers of Officers:
1. Duties and powers of the President
 - a. Meeting organization and operation
 - b. Official chapter spokesperson
 - c. Liaison to College of Forestry
 - d. Oversees guest speakers
 - e. Keeps contact with current club members
 2. Duties and powers of the Vice-President
 - a. Assist President
 - b. Public relations
 - c. Duties as assigned by the President
 - d. Makes contact with outside professionals when necessary
 - e. When president is absent, will assume responsibilities during meetings
 3. Duties of the Secretary
 - a. Record and keep all meeting records
 - b. Send out meeting minutes to club
 - c. Chapter correspondence
 - d. Maintain contact with SWST professional leadership
 - e. Maintain contact with FPS professional leadership
 4. Duties and powers of the Treasurer
 - a. Maintain financial records and Memorial Union account
 - b. Purchases/acquires food for meeting
 5. Duties and powers of the Activities Coordinator
 - a. Manage chapter social functions
 - b. Helps with club projects
 - c. Communicates events through social media
 6. Others
 - a. Additional positions may be appointed at the discretion other elected officers
- C. The Oregon State University Student Chapter of the Society of Wood Science and Technology/Forest Products Society shall have one Faculty Advisor.
1. Sponsored Student Organizations are required to have a faculty advisor. Advisors of sponsored student organizations must be members of the University faculty or Administrative & Professional staff and be appointed/assigned by the sponsoring unit.

- a. FUSE members/Officers, at their discretion, may ask a qualified individual to be the advisor for the club (candidates will be chosen by a majority vote from active members present) and if that person agrees, the club will request the College of Forestry to appoint the individual with the approval from the individual's supervisor.
2. The Faculty Advisor shall have no vote.
3. The Faculty Advisor shall serve no predetermined term and may resign or be replaced by the College.
4. The Faculty Advisor will be informed of all University Approval Forms (including Activity Forms) for events.

D. Impeachment proceedings to remove Officers or Faculty Advisor

1. Any Officer or Faculty Advisor that is found to be in violation of this Constitution, the OSU Student Conduct Code, or any illegal activity shall be promptly placed on administrative leave from all club leadership activities.
2. The President or Vice President must call an officers meeting to order, where all officers must be present in order to hold an official vote.
3. Discussion of the circumstance in question must take place via an open forum.
 - a. Provided the Officer or Faculty Advisor under impeachment wishes to retain his or her position, he or she must be allowed to fairly state his or her case.
 - b. For an Officer or Faculty Advisor to be officially removed, the Officers must reach vote receiving at least majority in favor of removal, where the Officer or Faculty Advisor under impeachment shall abstain from the vote.
4. The individual may be reinstated as a club Officer or Faculty Advisor only if acquitted of all allegations and approval by majority vote of club members present for the reinstatement vote.
5. The individual's club membership will be permanently suspended if allegations are confirmed and approved by majority vote of club members present for the suspension vote.

E. Officer requirements.

1. Officers shall have earned at least six credit hours in their most recently completed term. This requirement does not apply to first-term freshman or first-term transfer students.
2. Officers shall be registered for at least six credit hours at Oregon State University and pay student fees.

F. Elections shall be held by secret ballot or show of hands, as decided at the meeting.

G. Vacancies in Officers shall be filled by nomination and a majority vote of active members present.

H. Officers are asked to self-report their probation status if/when applicable.

ARTICLE VI MEETINGS

- A. Meetings will begin as determined by the Officers.
- B. Meetings shall be held as ordered by President, or in case of absence, by the Vice-President.
- C. An agenda will be sent by email to undergraduate and graduate students in the College of Forestry at least two days prior to each called meeting. Postings about the meeting will also be announced on the WSE department bulletin board and in The Fernhopper Newsletter.
- D. The Secretary shall send a report of each meeting, within one week of the meeting date, to the Club Listserv of the Society of Wood Science and Technology/Forest Products Society and posted on the student clubs webpage.
- E. The President calls the first Spring meeting and any other meeting that is not regularly scheduled.
- F. A majority vote is required to pass a motion or elect Officers. A majority is defined as 50 percent plus 1 additional vote. Only members can vote, submit, and second motions.
- G. Meetings will end after a Call for Adjournment by the President, or in case of absence, by the Vice-President.

ARTICLE VII AGREEMENT WITH WSE DEPARTMENT

FUSE is a student organization sponsored by the College of Forestry. However, it has a special affiliation with the Department of Wood Science & Engineering, resulting in:

- A. National membership fees
 1. The Department Head of Wood Science and Engineering shall allocate \$300 at the beginning of each spring term to the club to offset the national society membership fees.
 2. The Officers will be the first to have their national society membership fees paid. Each Officer has the choice of being affiliated with one national society, either the Society of Wood Science and Technology or the Forest Products Society. Remaining funds provided by the Department of Wood Science & Engineering will be used to offset national society membership fees of active members.
- B. Educational Activities

1. The Oregon State University Student Chapter of the Society of Wood Science and Technology/Forest Products Society shall commit to provide student work to the Department of Wood Science and Engineering for any educational events such as Wood Magic. During events, the club will help with operational support, as requested by the Department of Wood Science and Engineering's event coordinator.
2. The department acknowledges the relationship with the club and would like to pay the club on a job-to-job basis. This arrangement will be negotiated at the start of every activity.

ARTICLE VIII DUES AND ASSESSMENTS

- A. The current members can vote on OSU club membership dues annually.
 1. Typical dues are zero dollars, or not collected
- B. All financial transactions must be signed and approved by the Treasurer as required by Oregon State University's regulations for Student Organizations.

ARTICLE IX AMENDING PROCEDURE

- A. Amendments to this Constitution shall be proposed in writing at least one month prior to the time they are to be voted upon.
- B. Adoption of amendments shall be by a majority vote of active members present.

ARTICLE X REVISION

- A. Revision of this Constitution shall be undertaken only if a motion of revision is approved by a majority vote of active members present.
- B. If such a revision is approved, it shall be undertaken by a committee appointed by the President of Oregon State University Student Chapter of the Society of Wood Science and Technology/Forest Products Society. The President shall appoint a member to serve as Chairman of the Revision Committee.
- C. The revision of this Constitution shall be by ballot and shall require a majority vote from active members present.

ARTICLE XI

NON-DISCRIMINATION CLAUSE

Oregon State University Student Chapter of the Society of Wood Science and Technology/Forest Products Society does not discriminate on the basis of: age, color, disability, gender identity or expression, genetic information, marital status, national origin, race, religion, sex, sexual orientation, or veteran status.