

# **MISSISSIPPI STATE UNIVERSITY STUDENT CHAPTER OF THE SOCIETY OF WOOD SCIENCE AND TECHONLOGY CONSTITUTION**

## **ARTICLE I NAME**

The name of this organization shall be the Mississippi State University Student Chapter of the Society of Wood Science and Technology.

## **ARTICLE II PURPOSE**

The primary purpose of this organization shall be to promote wood science and technology among students at Mississippi State University.

## **ARTICLE III LOCATION AND GOVERNMENT**

- A. The location of this organization will be Mississippi State University.
- B. The organization will be governed by this Constitution.

## **ARTICLE IV MEMBERSHIP**

- A. Membership categories shall be the following:
  - 1. Active members will be composed entirely of graduate and undergraduate students at Mississippi State University.
  - 2. No inactive members allowed.
- B. Qualifications for membership:
  - 1. Must be a full or part-time student in good academic standing at Mississippi State University.
- C. Membership selection procedure.
  - 1. Every student in good academic standing can be selected to become a member.

2. A student applies for membership by attending at least one regularly scheduled meeting during which they provide their name and Net ID on the meeting attendance sheet. All memberships expire at the end of the Summer semester.

## **ARTICLE V OFFICERS**

- A. All executive powers of the Mississippi State University Student Chapter of the Society of Wood Science and Technology shall be vested in a President, Vice-President, and Treasurer. These officers will be elected at the beginning of the Fall semester by a quorum of the members in attendance at the first Fall meeting of the academic school year. Each officer shall serve a term of one year.
- B. Duties and Powers of Officers:
  1. Duties and powers of the President
    - a. Call the first Fall meeting of the year.
    - b. Set meeting agendas.
    - c. Preside over meetings.
    - d. Arrange activities and service projects.
  2. Duties and powers of the Vice-President
    - a. Assist President.
  3. Duties and powers of the Treasurer
    - a. Provide Treasury reports at meetings.
    - b. Work with Faculty Treasurer to execute money transactions.
- C. Executive Board – None.
- D. The Mississippi State University Student Chapter of the Society of Wood Science and Technology shall have one Faculty Advisor and one Faculty Treasurer.
  1. Neither will have a vote.
  2. Both will be elected by the members at the end of the Spring semester.
  3. The Faculty Advisor will sign all University Approval Forms (including Activity Forms) for events.
  4. The Faculty Treasurer must sign all financial transactions.
- E. Impeachment proceedings to remove Officers, Faculty Advisor, or Faculty Treasurer.
  1. Any Executive Officer, Faculty Advisor, or Faculty Treasurer that is accused of being in violation of this Constitution, the MSU Honor Code, or any illegal activity shall be promptly removed from office.
  2. Reinstatement is only possible if the person is cleared of all allegations and if  $\frac{3}{4}$  of the members present vote for reinstatement.

## **ARTICLE VI MEETINGS**

- A. Meetings will begin after a Call to Order by the President.
- B. Robert's Rules of Order will be followed to conduct meeting business.
- C. Meetings shall be held once a month during the Fall and Spring semesters.
- D. An agenda will be sent by email to undergraduate and graduate students in the Department of Forest Products and posted on the Department bulletin board at least one day prior to each regularly scheduled meeting.
- E. A report of each meeting shall be sent within one month the meeting date by the President to the Executive Director of the Society of Wood Science and Technology.
- F. The President calls the first Fall meeting and any other meeting that is not regularly scheduled. An agenda will be sent by email to undergraduate and graduate students in the Department of Forest Products and posted on the Department bulletin board at least one week prior to the called meeting.
- G. A quorum vote is required to pass a motion or elect Officers. A quorum is defined as 50 percent plus 1 votes of the membership. Only members in good standing can vote, submit, and second motions.
- H. Meetings will end after a Call for Adjournment by the President.

## **ARTICLE VII DUES AND ASSESSMENTS**

- A. The current members can vote on dues annually at an amount of zero dollars.
- B. All financial transactions must be signed by the Faculty Treasurer and the President of Mississippi State University Student Chapter of the Society of Wood Science and Technology.

## **ARTICLE VIII AMENDING PROCEDURE**

- A. Amendments to this Constitution shall be proposed in writing at least one month prior to the time they are to be voted upon.
- B. Adoption of amendments shall be by a 3/4 vote of the total membership.

**ARTICLE IX**  
**REVISION**

- A. Revision of this Constitution shall be undertaken only if a motion of revision is approved by a 3/4 vote of the total membership.
- B. If such a revision is approved, it shall be undertaken by a committee appointed by the President of Mississippi State University Student Chapter of the Society of Wood Science and Technology. The President shall appoint a member to serve as Chairman of the Revision Committee.
- C. The revision of this Constitution shall be by ballot and shall require a 3/4 vote of the total membership.

**ARTICLE X**  
**NON-DISCRIMINATION CLAUSE**

Mississippi State University Student Chapter of the Society of Wood Science and Technology does not discriminate on the basis of race, color, religion, national origin, sex, age, sexual orientation, group affiliation, handicap/disability, or veteran status.